

ATTORNEY ADMISSION APPLICATION



**UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF FLORIDA**



ATTORNEY ADMISSION - GENERAL INFORMATION

Applicable Local Rules: The rules governing general admission to practice are set forth in Chapter Two of the Local Rules of the Middle District of Florida. A copy of the Local Rules is provided free of charge to newly admitted attorneys. Additional copies are available in the Clerk's Office for \$3.00.

Requirements for Admission: Local Rule 2.01(b) requires that each applicant:

1. be a member in good standing of The Florida Bar; and
2. submit a completed Attorney Admission Application (attached) along with either:
 - a. a certificate (attached) from two members in good standing of the bar of this Court attesting that you are of good moral character and are otherwise competent and eligible for general admission to practice; or
 - b. a certificate of good standing from either the Northern or Southern District of Florida. (This certificate of good standing form can be obtained from the respective district of which you are a member.)

Determining Where to File Your Application: The Court requires that you personally attend an attorney admission ceremony in order to be admitted to practice before this Court. Once you have been admitted to practice, you may appear and be heard in any matter, in any division of this Court.

Filing Application for Admission: Mail or deliver your application form, with accompanying certificate(s), to the Clerk's Office at which you plan to attend the required admission ceremony. Addresses of the individual Clerk's Office are:

Jacksonville/Ocala

United States District Court
Post Office Box 53558
Jacksonville, FL 32201

Attn: Attorney Admissions Clerk

Orlando

United States District Court
80 North Hughey Avenue
Orlando, FL 32801

Attn: Attorney Admissions Clerk

Tampa

United States District Court
United States Courthouse
801 North Florida Avenue
Tampa, FL 33602

Attn: Attorney Admissions Clerk

Ft. Myers

United States District Court
2110 First St. - Rm 2-194
Fort Myers, FL 33901

Attn: Attorney Admissions Clerk

Scheduling Admission Ceremonies: Each division holds attorney admission ceremonies several times throughout the year. The attorney admission clerk will notify you in writing of the date and time of your admission ceremony. You may call the attorney admission clerk and reschedule your admission date for the next ceremony, providing you do so at least five (5) days prior to the originally scheduled ceremony date. **Please note that weapons, cellular phones, or recording devices are not permitted in the Courthouse.**

Unless you reschedule your admission ceremony date with the attorney admission clerk, you must personally attend the ceremony on the date scheduled or the Court will strike your application and you will be required to resubmit your application.

Attorney Admission Fee: An admission fee of \$50.00 is due at the time you appear for the swearing-in ceremony. The Clerk's Office cannot accept this fee until the time you are sworn in. Please make the check payable to 'Clerk, US District Court.' **DO NOT** mail your \$50.00 fee at the time you mail your Attorney Admission Application.

**UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF FLORIDA**

ATTORNEY ADMISSION APPLICATION

Pursuant to Local Rule 2.01(b), I am applying for general admission to practice before the Bar of the United States District Court for the Middle District of Florida. I CERTIFY that the following information is correct:

1. Name: _____

2. I am presently a member in good standing of The Florida Bar.

Date of admission: _____ Florida Bar Number: _____

3. Social Security Number: _____

4. Education History and Date of Graduation:

a. College: _____ Date: _____

b. Legal: _____ Date: _____

5. I am presently admitted and in good standing with the following other federal and/or state courts (please include date(s) of admission).

a. Federal: _____

b. State: _____

6. Firm or Business Affiliation:

Firm/Business Name: _____

Address: _____

City, State, Zip Code: _____

Telephone: _____ Fax: _____

7. Residence Address: _____

City, State, Zip Code: _____

Telephone: _____

8. I have read and am familiar with the Federal Rules of Evidence, the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure, and the Local Rules of the Middle District of Florida.

Date: _____

Signature

Entered into Computer _____ Date Admitted: _____

**UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF FLORIDA**

**CERTIFICATE IN SUPPORT OF AN APPLICATION
FOR GENERAL ADMISSION TO PRACTICE**

Pursuant to Local Rule 2.01(b), I certify that I am a member in good standing of The Florida Bar, and the Bar of this Court, and that:

1. I am personally acquainted with applicant _____
2. I know that he/she is of good moral character and is otherwise competent and eligible for general admission to practice in this Court.

Date

Sponsor's Signature

Sponsor's Name: _____

Sponsor's Address: _____

Sponsor's Telephone Number: _____

Sponsor's Florida Bar ID Number: _____

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